

# Scanning & Data Solutions Ltd

Scanning and Document Management Services

[www.scansolutions.co.uk](http://www.scansolutions.co.uk)

## Highlights:

- Built-in PDF Viewer
- Standard features of Adobe Acrobat
- Built-in Tiff/Image Viewer
- Page navigation, (next, prior, first, last).
- Image rotation
- Zoom-in
- Window panning
- Size-to-Fit, Fit-to-Width, actual size
- Option for using 3rd party image or PDF viewer
- Miniature/thumbnail display of pages
- Notes (annotations)
- Zoom-in
- Cropping
- Window panning
- Page navigation
- Image rotation
- Powerful MS Access and ODBC databases
- Up to 30 customizable indexing fields
- Easy-to-use and powerful search functions
- Support for virtually any document file formats
- Indexing efficiency tools: shortcuts, default entries, imports, etc.
- Data import and export functions
- Launch external applications for a file
- Efficient graphics handling and display
- Miniature/thumbnail display of pages
- Networkable
- Clean user-interface
- Barcode reader (Informatik Archiver only)
- Optional OCR (Informatik Archiver only)

## Contact us:

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## Archiver Retrieval System

Archiver is an MS Access based document indexing and retrieval system. The system can be used to scan, index, and retrieve scanned documents. Images can then be emailed and printed by network users. Archiver is designed for use PDF or TIFF files.

Informatik Archiver is an affordable document archiving system.

The programs have most of the features of far more expensive systems (except workflow features). The program uses the Microsoft Access database engine (an MS Access license is NOT required), but it also supports most ODBC databases. PDF and TIFF are the usual formats, however many other graphics formats are also supported. This is the ideal low-cost solution for your document archiving and document management needs.

The programs require the files to be indexed manually. Informatik Archiver can optionally do OCR (Optical Character Recognition). For both programs, the indexing can be performed very efficiently, in some cases virtually semi-automatically, with the help of defaults, data extractions from file and directory names, repeat entries, and imports.

The document imaging software includes indexing, powerful query/search, view, print, miniature/thumbnail images of pages, window panning, notes (annotations), printing, and more.

